

STONE QUARRY BANQUET CENTER EVENT RENTAL CONTRACT

Event Number

Name

Event Date

Mailing Address

Phone

Email

Rental Fee

**Security Deposit: \$100 standard
\$250 if serving alcohol. (Hired security required)**

The following is a list of terms regarding renting Stone Quarry Banquet Center (SQBC) for private events. Should the lessee or any of his/her guests become injured on the premises due to the actions or omissions of actions by any other guest, the lessor is relieved from any and all liability. YOU ARE RESPONSIBLE FOR YOUR GUESTS AND THE POSSIBLE DAMAGE THEY MAY DO TO THE FACILITY. INVENTORY IS TAKEN BEFORE AND AFTER EACH EVENT AND SIGNED UPON ARRIVAL FOR YOUR EVENT.

Cancellation Policy: Cancellation fee is 50% non-refundable once you have booked a date, 100% non-refundable if you cancel within 60 days of your date. SQBC reserves the right to cancel this contract due to uncontrollable acts, including but not limited to: natural disaster, blizzard, loss of utilities, etc. SQBC will reschedule or refund rental fee and shall not be liable for any other host expenses incurred. Upon signing this contract, you've secured a date and a full 100% payment is due along with your security deposit. We have read and accept the terms, conditions and regulations of this contract.

The Event date is not guaranteed until (SQBC) receives the signed contract along with the Rental Fee and Security Deposit.

The lessee will be responsible for the placement and ironing of all linens purchased thru SQBC. Linens will be cleaned by SQBC and available the morning of your event. Cost of each Linen will be \$10.

ACKNOWLEDGEMENT OF LINEN CLAUSE: _____

By signing this contract, you are agreeing to the cleaning policy which is an addendum to this contract.

Renter/Responsible Party:

Signature

Date: _____

SQBC/Rachael Hardester

Signature

4512 West State Street, Edinburg, PA 16132 Phone: 724-667-4155 Stonequarrybanquetcenter@gmail.com

Send this signed contract to:

Rachael Hardester, 190 Eric Dr, Edinburg Pa 16116

STONE QUARRY BANQUET CENTER

Cleaning Policy And Security Deposit Refund Policy

THE HALL MUST BE LEFT IN THE CONDITION IN WHICH YOU ARRIVED

BEFORE YOU LEAVE, PLEASE READ:

- All garbage must be put into the dumpster
- All tables and chairs must be in the position in which you arrived
- The kitchen must be in the same CLEAN condition in which you arrived
- Take all of your personal items with you when you leave
- Caterer must handle ordering timed deliveries for your event
- DJ/band equipment, rentals, flowers, alcohol... all must be delivered removed during rented time slot. Special circumstances can be discussed
- Hired vendors shall agree to return SQBC back into its original state and cleanliness

REMINDERS

- The following decoration are strictly prohibited within the facility and grounds: Wax candles/open flames, water displays, ice sculptures, fog machines, hay, stickers and sparklers
- DO NOT use nails, thumbtacks, stickers or tape on the painted walls, woodwork or fireplace. (REMOVABLE command strips and putty are permitted)

SECURITY DEPOSIT

- A \$100 deposit will be added to your invoice which will be refunded after your event so long as it is CLEANED. This price includes the use of the venue from 9 am to 11 pm.
- All cleanup must be done by 11 pm and the venue left in the condition in which you found it in order to be refunded your security deposit.